Windjammer Village of Naples, Inc.

Exclusive Use of Clubhouse

- The exclusive use of the Windjammer Village Clubhouse is restricted to Authorized Residents of Windjammer Village. The Clubhouse cannot be reserved by any outside organization unless a resident of Windjammer Village is a member of this organization and makes the reservation. The resident reserving the Clubhouse must be present at all times and must release Windjammer Village of Naples, Inc., from all liability.
- 2. Reservations for the Exclusive Use of the Clubhouse must be made through the Windjammer Activity Chair or Designee with Committee approval **at least one week in advance** of the reserved date. Request may be made at any Windjammer Activity Committee meeting but not more than three (3) months in advance.
- 3. A deposit of \$75.00 is required to reserve the Clubhouse. This deposit is refundable within ten (10) days after event cleanup inspection by the Windjammer Activity Committee Chair. If any expense is incurred for the proper cleaning of the Clubhouse, this expense will be deducted from the \$75.00 deposit. If an event is cancelled less than two (2) weeks before requested date of reservation, \$50 will be retained as cancellation fee and \$25 returned to requester.
- 4. The number of people attending a function at the Clubhouse shall be **limited to 104 per Code**.
- 5. All functions must end by 11:00 p.m. Sunday through Thursday and by 12:00 midnight on Friday and Saturday.
- 6. **EXCLUDED** from use are: Pool and Spa (Rules & Regulations 7.0(D)), exercise equipment & speaker system; the piano may not be moved. The Tiki Hut is available on a first come basis; no advance reservation is necessary.
- 7. After Exclusive use of the Clubhouse, but no later than 8:00 a.m. the following day, the Clubhouse must be cleaned following the suggested Clubhouse cleaning protocols. (See attached: "Checklist for Cleaning the Clubhouse After Events") Garbage must be taken out immediately after the function.

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Exclusive Use of Clubhouse (cont'd)

- 8. Written authorization, together with a copy of the agreement for Exclusive use of the Clubhouse and Check List for Cleaning Club House after Events, will be given to the Authorized Resident reserving the clubhouse after being reviewed and approved by the Chair and Committee.
- 9. Residents are responsible for admitting any guests through the entrance gate.
- 10. No reservations for Exclusive Use of the Clubhouse will be accepted for any Holiday.
- 12. No reservations will be accepted during posted Club House cleaning hours.
- 13. Use of bathrooms must be available to all Windjammer Authorized Residents during a Private Party.
- 14. Checks to reserve Club House must be made payable to:

Windjammer Activity Committee

ACKNOWLEDGEMENT:

I hereby acknowledge that I have read the agreement for the **Exclusive Use of the Clubhouse** and that I will abide by this agreement. I understand that Windjammer Village of Naples and Windjammer Activity Committee assume no liability for damages or injuries incurred during a Private Function.

AUTHORIZED RESIDENT / DAT WINDJAMMER VILLAGE		DESIGNEE / DATE ACTIVITY COMMITTEE
Reserved for:Month	 Day	 Year
Time:	to	i cai
Request App	roved Reque	est Denied