

# *Windjammer Village of Naples, Inc.*

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## **Exclusive Use of Clubhouse**

1. The exclusive use of the Windjammer Village Clubhouse is restricted to Authorized Residents of Windjammer Village. The Clubhouse cannot be reserved by any outside organization unless a resident of Windjammer Village is a member of this organization and makes the reservation. The resident reserving the Clubhouse must be present at all times and must release Windjammer Village of Naples, Inc., from all liability.
2. Reservations for the Exclusive Use of the Clubhouse must be made through the Windjammer Activity Chair or Designee with Committee approval **at least one week in advance** of the reserved date. Request may be made at any Windjammer Activity Committee meeting but not more than three (3) months in advance.
3. A deposit of \$75.00 is required to reserve the Clubhouse. This deposit is refundable within ten (10) days after event cleanup inspection by the Windjammer Activity Committee Chair. If any expense is incurred for the proper cleaning of the Clubhouse, this expense will be deducted from the \$75.00 deposit. If an event is cancelled less than two (2) weeks before requested date of reservation, \$50 will be retained as cancellation fee and \$25 returned to requester.
4. The number of people attending a function at the Clubhouse shall be **limited to 104 per Code**.
5. All functions must end by 11:00 p.m. Sunday through Thursday and by 12:00 midnight on Friday and Saturday.
6. **EXCLUDED** from use are: Pool and Spa (Rules & Regulations 7.0(D)), exercise equipment & speaker system; the piano may not be moved. The Tiki Hut is available on a first come basis; no advance reservation is necessary.
7. After Exclusive use of the Clubhouse, but no later than 8:00 a.m. the following day, the Clubhouse must be cleaned following the suggested Clubhouse cleaning protocols. (See attached: "Checklist for Cleaning the Clubhouse After Events") **Garbage must be taken out immediately after the function.**

